



PAYROLL / DIRECT DEPOSIT

Personal Information

Name _____
Address _____
City/State/Zip _____
Daytime Contact Number _____

Company Information

Company Making Deposit _____
Company Account Number _____

This memo serves as notification that I have recently changed financial institutions and would like to have my direct deposit with your company changed to my new account at Collins Community Credit Union. Please stop the deposit going into my previous account. Please begin making deposits into my account at Collins Community Credit Union, starting on the specified date below.

Previous Account Information

Financial Institution _____
Routing Number _____
Account Number _____

New Information

Financial Institution Collins Community Credit Union
Routing Number 273972949
Account Number _____
Starting Date _____

If you have any questions regarding this request, please contact me in writing or at the phone number listed above. Thank you for your prompt assistance with this matter.

Authorized Signature

Date

All You Need Is Us!

